

# PROGRAM REGISTRATION FORM

Please complete the application in printed form.

A clear copy of your valid Social Security Card must be submitted, ensuring the photo is clearly visible.

Date of Registration

Please attach all relevant certificates or diplomas listed, where applicable.  
If applying for Tour Guide Course, a valid Police Record must be submitted.

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>
Day			Month			Year	

## PROGRAM OF INTEREST (Select One):

- |   |  |
|---|--|
| <input type="checkbox"/> Front Desk Certified Professional          | <input type="checkbox"/> Hospitality Supervisor Certified Professional |
| <input type="checkbox"/> Restaurant Server Certified Professional   | <input type="checkbox"/> Tour Guide Program                            |
| <input type="checkbox"/> Guestroom Attendant Certified Professional | <input type="checkbox"/> Tour Guide Professional Core (only) Program   |

## PROGRAM SITE SELECTION (Select One):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Cayo CET          | <input type="checkbox"/> San Pedro High School    | <input type="checkbox"/> University of Belize |
| <input type="checkbox"/> Stann Creek ITVET | <input type="checkbox"/> Toledo Community College | <input type="checkbox"/> Other                |

## PERSONAL DETAILS:

Full Name      Mr. ☐      Mrs. ☐      Ms. ☐

<input type="text"/>		
First	Middle	Last

Date of Birth :   /   /    
Day      Month      Year

Gender :      ☐ Male      ☐ Female

Nationality :       Social Security Number:

Home Address :       District:

Email :       Cellphone :

Home Phone:       Work Phone :

## EDUCATIONAL LEVEL (Complete the highest level attained):

<input type="checkbox"/> High School	Program of Study : <input type="text"/>
<input type="checkbox"/> Sixth Form	Program of Study : <input type="text"/>
<input type="checkbox"/> University	Program of Study : <input type="text"/>
<input type="checkbox"/> ITVET/CET	Program of Study : <input type="text"/>
<input type="checkbox"/> Other	Program of Study : <input type="text"/>

## WORK EXPERIENCE (If Applicable):

Place of Employment	Position	Date Worked (Timeframe)

## OTHER RECENT TRAINING COURSES TAKEN (If Applicable):

Name of Training	Date of Training	Duration of Training	Facilitator/Institution

## Contact Information:

**A :** 64 Regent Street, Belize City,  
Belize District, C.A.

**P :** 227-2420

**E :** [elevatetraininginstitute@belizetourismboard.org](mailto:elevatetraininginstitute@belizetourismboard.org)

\_\_\_\_\_  
Applicant Signature

### Internal review

\_\_\_ Approved \_\_\_ Denied

\_\_\_\_\_  
Officer Signature

**THANK YOU FOR REGISTERING**

## PROGRAM TRACKS

### Senior Technical Students/Non-Tourism Professional

Program	Courses/Modules
<b>Front Desk Certified Professional</b>	Belize 101 AHLEI Customer Service Gold AHLEI Certified Front Desk Representative On the Job Training (40 hours)
<b>Restaurant Server Certified Professional</b>	Belize 101 AHLEI Customer Service Gold AHLEI Certified Restaurant Server On the Job Training (40 hours)
<b>Guestroom Attendant Certified Professional</b>	Belize 101 AHLEI Customer Service Gold AHLEI Certified Guestroom Attendant On the Job Training (40 hours)
<b>Hospitality Supervisor Certified Professional*</b>	
<b>Tour Guide Program</b>	<u>General Core</u> The Effective Tour Guide Belize Today Natural History of Belize History & Culture of Belize The World of the Maya Basic Swimming Skills Internship 1- Tour Brief Assessment Internship 2- Main Tour Assessment Internship 3- Tour Wrap-Up Assessment Internship 4- Field Trip Assessment <u>Professional Core</u> Communication Skills and Techniques Assessment Briefing and Debriefing Standards Assessment Thematic Interpretation-T.O.R.E Module Assessment Internship Assessment
<b>Tour Guide Professional Core Program</b>	Communication Skills and Techniques Assessment Briefing and Debriefing Standards Assessment Thematic Interpretation-T.O.R.E Module Assessment Internship Assessment

### Tourism Professionals

Courses/Modules
Belize 101 AHLEI Customer Service Gold AHLEI Certified Front Desk Representative
Belize 101 AHLEI Customer Service Gold AHLEI Certified Restaurant Server
Belize 101 AHLEI Customer Service Gold AHLEI Certified Guestroom Attendant
Belize 101 AHLEI Customer Service Gold AHLEI START Course (Area of Specialization) AHLEI Certified Hospitality Supervisor
<u>General Core</u> The Effective Tour Guide Belize Today Natural History of Belize History & Culture of Belize The World of the Maya Basic Swimming Skills Internship 1- Tour Brief Assessment Internship 2- Main Tour Assessment Internship 3- Tour Wrap-Up Assessment Internship 4- Field Trip Assessment <u>Professional Core</u> Communication Skills and Techniques Assessment Briefing and Debriefing Standards Assessment Thematic Interpretation-T.O.R.E Module Assessment Internship Assessment
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